

**Job Opening
Vehicle Technician
UNSMIL-GS3-JO006/2019**

Title:	Vehicle Technician
Level/type:	GS-3 / Fixed-Term Appointment
Duty Station:	Tripoli, Libya
Section:	Transport Unit – MSS
Number of Positions	Two (2)
Date of Issue:	20 February 2019
Deadline for applications:	06 March 2019

Women candidates are strongly encouraged to apply to the mentioned position

HOW TO APPLY:

STEP 1: INTERESTED APPLICANTS SHOULD SUBMIT THEIR APPLICATION USING THE UNITED NATIONS PERSONAL HISTORY FORM P.11

(P.11 obtainable at the following web site: <https://unsmil.unmissions.org/sites/default/files/p11-form.doc>)

ANY APPLICATIONS RECEIVED IN A FORMAT DIFFERENT TO THE UNITED NATIONS PERSONAL HISTORY FORM (P.11) WILL NOT BE CONSIDERED.

STEP 2: Qualified candidates must submit their application using the P.11 template listed in STEP 1 by e-mail to unsmil-hrstaffing@un.org. **The application** MUST include only the Job Opening No. in the subject line of their e-mail (e.g. UNSMIL-GS3-JO006/2019)

ORGANIZATIONAL SETTING AND REPORTING:

This position is located within the Transport Unit of the United Nations Support Mission in Libya (UNSMIL). The position is based in Tripoli, Libya. The incumbent will be under the overall supervision of the Transport Officer.

UNSMIL's mandate as renewed in SC resolution 2434 of 13 September 2018 includes, as an immediate priority, support to the Libyan political process, as well as the undertaking of: (a) support to key Libyan institutions; (b) support for the provision of essential services and delivery of humanitarian assistance; (c) human rights monitoring and reporting; (d) support for securing uncontrolled arms and related materiel and countering their proliferation; and (e) coordination of international assistance, and provision of advice and assistance to GNA-led efforts to stabilize post-conflict zones.

**JOB DESCRIPTION:**

The incumbent shall assist in making provision of vehicle and Material Handling Equipment maintenance and repair services in support of surface transport activities in UNSMIL in accordance with the functional responsibilities of the Maintenance Workshop Unit.

Within limits of delegated authority, the incumbent may be responsible for the following duties:

1. Provides assistance in the maintenance and repair of UN-owned vehicles in accordance with the vehicle manufacturer's standards for automotive electrical system including Electronic Vehicle Monitoring System (EVMS), air conditioning system, suspension system, braking system (including ABS system) and body work and painting.
2. Assists in conducting diagnostic and fault finding; quality control/assurance; road testing; vehicle recovery.
3. Identifies reasons for technical faults.
4. Assists in conducting vehicle inspections.
5. Carries out product upgrades initiated by a vehicle manufacturer.
6. Contributes in the preparation of reports to document workshop performance (including personnel matters), vehicle warranties, vendor support and other workshop related activities.
7. Enters and updates information in the Electronic Vehicle Monitoring System (EVMS) and fuel log software packages.
8. Participates in the liaising with the manufacturer representatives for after sales warranty and technical fault claims.
9. Assists in identification of requirements for spare parts, hand tools and workshop floor equipment.
10. Performs other duties as assigned.

COMPETENCIES:

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.



Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors' language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed. Good communication and customer relations skills.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

QUALIFICATIONS:

Education: High school diploma or equivalent is required. A valid driver's license is required. Technical or vocational certificate in mechanical engineering, transportation, logistics or other related fields is desirable.

Work Experience: A minimum of two (2) years of progressively responsible experience in the maintenance of motor vehicles including light passenger vehicles, sedans, heavy and light 4x4 sports utility vehicles (SUVs), ambulances, pick-up trucks, cargo and passenger van is required. Experience in the maintenance of heavy/specialized transport equipment, plants and/or Material Handling Equipment (MHE) is required. Extensive experience of computer controls and to diagnose electrical and hydraulic problems is required. Experience in the maintenance of Armored Vehicles is desirable. Experience in installation and repair of automotive air-conditioning is desirable. Relevant experience working in a United Nations common system Organization (inclusive of peacekeeping operations, special political missions, agencies, funds and programmes) or other similar international organization in a post conflict environment is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For the post advertised fluency in oral and written Arabic is required. Knowledge of English is required

ASSESSMENT:

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

SPECIAL NOTICE:

Recruitment in the General Service category shall be made in the country or within commuting distance of each office, irrespective of their nationality and of the length of time they may have been in the country and shall comply with any host country agreement in effect. Applicants who are not nationals from Libya must meet the relevant employment requirements of the host country, including fulfilling visa or work permit stipulations.



An appointment shall not be granted to a person who is the father, mother, son, daughter, brother, sister, step-children or step sibling of a staff member. This restriction applies to relationships within the United Nations Secretariat and not to those with the separately administered Agencies, Funds or Programmes.

ADDITIONAL INFORMATION:

The incumbent will perform his/her functional responsibilities in accordance with the requirements and procedures set out in the UN DPKO/DFS Manual on Surface Transport Management in the Field and a field mission Surface Transport Standard Operating Procedures.

The work requires vehicle and Material Handling Equipment maintenance and repair services five days a week within the compound or to location of vehicle/assignment including but not limited to diagnosing brake system problems, adjust brakes, replace brake rotors and pads, and make other repairs on brake systems.

The incumbent mostly works both inside and outside the office in all weather conditions requiring vehicle and Material Handling Equipment maintenance and repair.

Due to the high volume of applications received, ONLY those applicants who are short-listed will be notified.

Incomplete applications or applications received after the deadline will not be considered.

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.